



DATA SHEET 2017 – 2018

Updated September 29, 2017

- INSTITUTIONAL information

Name of Institution	Universidade Federal da Paraíba
Rector	Prof. Dr. Margareth de Fátima Formiga Melo Diniz
Postal and visiting address	UFPB – Campus I Prédio da Reitoria – 1º Andar – Castelo Branco CEP 58.051-900 João Pessoa – Paraíba – Brasil
Website	<a href="http://www.ufpb.br">www.ufpb.br</a>
Erasmus PIC number	961994300

**International Office**

Head	Prof. Dr. José Antonio Rodrigues da Silva
Phone number	+55 83 3216 7156
Website	<a href="http://www.ufpb.br/aai">www.ufpb.br/aai</a>
Direct link “To Partners” (in English)	<a href="http://www.ufpb.br/aai/contents/paginas/institucional/to-partners">http://www.ufpb.br/aai/contents/paginas/institucional/to-partners</a>
Direct link to “Incoming Students” (in English)	<a href="http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version">http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version</a>

**E-mail**

Coordinator	<a href="mailto:assint.jars@reitoria.ufpb.br">assint.jars@reitoria.ufpb.br</a> (c/o Dr. José Antonio Rodrigues da Silva – In Portuguese, English, Spanish)
Academic Cooperation	<a href="mailto:agreements@reitoria.ufpb.br">agreements@reitoria.ufpb.br</a> (c/o Dr. José Antonio Rodrigues da Silva – In Portuguese, English, Spanish)
Staff	<a href="mailto:assint.secret@reitoria.ufpb.br">assint.secret@reitoria.ufpb.br</a> (in Portuguese/English/Spanish/French)
Incoming (into UFPB)	<a href="mailto:incoming@reitoria.ufpb.br">incoming@reitoria.ufpb.br</a> (c/o Mr. Wellington Guimarães – in Portuguese, French, Spanish, French)
Outgoing (out of UFPB)	<a href="mailto:outgoing@reitoria.ufpb.br">outgoing@reitoria.ufpb.br</a> (c/o Mrs. Natália Silva – in Portuguese, English, French, Spanish)

- ACADEMIC information

Credits	1 credit = 15 hours for classes (undergraduate studies; for other cases, please ask). For ECTS users: hours per credit at UFPB only takes into consideration in-class work, regardless of the time necessary for the completion of academic goals (self-study reading, preparing presentations, etc.). Thus, a 3-credit course comprises 15 weeks x 3 hours of class per week (45 hours total) that can be used for instruction, seminars and tests.
Exams	Evaluation is done through tests, papers, essays, works, and/or seminars, to be done/presented <u>during the academic semester</u> . Students who do not achieve the 7.0 passing grade (out of 10.0) are entitled to one final exam (per course enrolled) to take place right after the end of classes. For this reason, it is also possible to pass a course with an average from 5.0 to 6.9 (after the final exam).
Language of Instruction	Portuguese, in all undergraduate courses. Some graduate courses may be delivered in a foreign language at the professor’s discretion if all enrolled students agree. This information must be checked at the Graduate Program of interest.



Portuguese language proficiency requirements for undergraduate foreign students	CEFR – B1. As of June 2014, any Certificate or Statement issued by a qualified examiner/professor of Portuguese will do to prove Language Proficiency. However, we would like to remind that the student is fully responsible for corresponding to the level stated in such certificate/statement, and being able to follow courses in Portuguese.
Portuguese classes	are offered free of charge in Campus I to all foreign students registered at UFPB, by PLEI ( <i>Programa Linguístico Cultural para Estudantes Internacionais</i> ) Classes usually go together with the academic semester. Week 1: placement test + registration. Week 2 on: classes. More Information at <a href="http://www.cchla.ufpb.br/plei">www.cchla.ufpb.br/plei</a> <b>Note:</b> courses taken at PLEI do not show at the Academic Transcript. Students receive a Certificate at the end of the semester. <b>Note:</b> PLEI will not let students join courses after the third week of classes, except in special cases previously informed.
Date of arrival	International students are advised to arrive in the city at least one week before classes start for initial procedures. The letter of acceptance normally comprises a few days before the academic semester begins and a few days after it ends.
Course Offers	Instructions on how to search for courses/classes can be found at <a href="http://www.ufpb.br/aai/contents/paginas/institucional/incoming/disciplinas">http://www.ufpb.br/aai/contents/paginas/institucional/incoming/disciplinas</a> (in Portuguese) or at <a href="http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version/courses">http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version/courses</a> (in English)

campus I - João Pessoa & campus IV – Rio Tinto/Mamanguape			
2017.1		2017.2	
start	July 17, 2017	start	February 2, 2018
end	November 28, 2017	end	June 16, 2018
Final exams (ONLY for students who have not achieved a 7.0 score (out of 10.0) on the tests/evaluations taken during the semester):			
November 29 to December 05, 2017		June 18 to June 23, 2018	
Transcripts are probably* ready to be issued with all the grades of the semester after:			
December 07, 2017		June 25, 2018	

\*the availability of transcripts on such date depends on the professors' compliance with their deadline.

Accommodation	UFPB cannot offer housing facilities/accommodations to international students. However, our International Office staff may provide them with information to find a place to live.
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- APPLICATION process

Applications for the 2017.2 semester (starting in February 1, 2018)	Applications are welcome any time now until November 15, 2017, <u>except</u> in case of Medical School (internship). Internship candidates, read the field below carefully.
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Application Procedure:	<p>All information concerning foreign student's incoming process can be now found at: <a href="http://www.ufpb.br/aai/contents/paginas/institucional/incoming">http://www.ufpb.br/aai/contents/paginas/institucional/incoming</a> (in Portuguese) and <a href="http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version">http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version</a> (in English)</p> <p>Candidates to Internship/Practice in the Faculty of Medicine must read this: <a href="http://www.ufpb.br/aai/contents/paginas/institucional/incoming/candidaturas-para-internato-praticas-em-medicina">http://www.ufpb.br/aai/contents/paginas/institucional/incoming/candidaturas-para-internato-praticas-em-medicina</a> (in Portuguese) <a href="http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version/medicine">http://www.ufpb.br/aai/contents/paginas/institucional/incoming/english-version/medicine</a> (in English)</p>
<b>Important!</b>	<p>According to the terms of the Academic Cooperation Agreement, students must hire an International Insurance Policy. We recommend coverage for evacuation, repatriation and body transfer, apart from health/accidents coverage.</p> <p>The copy of the policy can be presented by the student upon his/her arrival at the UFPB International Office, at the latest.</p>